

**SALARY, LOST TIME AND EXPENSE VOUCHER**  
**UNITED STEELWORKERS AFL-CIO-CLC**

CHEQUE # \_\_\_\_\_  
**Internal Use**

*Date submitting expense claim  
after training*

LOCAL UNION NO. 8914

DATE \_\_\_\_\_

NAME (print) Union Member

SOC. INS. NO. Completed one time for you to be  
entered into data base

ADDRESS 325 Fairmont Drive, Saskatoon, SK S7M 5G7

EMPLOYER: Cameco (Location) / ACLP (Location)

EMPLOYEE # \_\_\_\_\_

Date	Hours Lost	Rate Per Hr.	Reason for Lost Time	Gross Wages	Taxable Expenses	Cash Book Column
Dec 6, 2021	11.00	25.00	Attend Union Executive Meeting (Completed if you have lost time)	275.00		
			Most often these will be your choices:			
			"No Lost Time" - Days off			
			Union Buy Back - ACLP			
			0230 - President Hours (APPROVED)			
TOTAL HOURS			<b>**NO HOTEL**</b>	TOTAL GROSS 275.00	-	

Taxable Expense (Do not withhold dues from this figure.)	_____
Total Taxable Earnings (Withhold all Taxes from this total.)	_____
<b>Financial</b>	
<b>Cash Book</b>	
LESS:	
11 ..... Employment Insurance	_____
12 ..... Canada/Quebec Pension Plan	_____
13 ..... Federal & Provincial Income Tax	_____
14 ..... Other Deductions	_____
15 ..... Other Deduction - \$.02 (or \$.05) x Total Hours	_____
15A ..... % or % or Other Rate x Gross = Dues Withheld	_____
Net Wages After Taxes and Dues Withheld	_____
Expenses (Non Taxable) Plus	_____
Total Amount Paid - (Amount of CHQ. Col. 10)	55.56

<b>(Non-Taxable) EXPENSE VOUCHER (MUST BE ITEMIZED)</b>						
Date	From	To	Travel	Meals	Hotel	Misc. Expenses
Dec 6, 2021	Warman (25 KM x .59)	Union Office	14.75			
	<i>Be specific in your From &amp; To - your address to destination address</i>					
Dec 6, 2021	Breakfast	Receipts attached		6.50		
Dec 6, 2021	Lunch	Receipts attached		19.56		
	<b>**No Receipts NOT able to claim meals**</b>					
Dec 6, 2021	Union Office (25 km x .59)	Warman	14.75			
TOTALS:			29.50	26.06	-	-

MEETING DATE APPROVED: \_\_\_\_\_

TOTAL EXPENSES \$ \_\_\_\_\_ 55.56

SIGNATURE \_\_\_\_\_ **REQUIRED**

PERIOD COVERED FROM: \_\_\_\_\_ TO \_\_\_\_\_